

# Course Information

## Provide first aid

### Course Details

**Course Name** Provide first aid **Code** HLTAID003

**Description** **Provide first aid** is a nationally recognised unit that describes the skills and knowledge required to provide a first aid response to a casualty. The unit applies to all workers who may be required to provide a first aid response in a range of situations, including community and workplace settings.

### Course Delivery

**Duration** 1 x 8 hour face to face session  
Pre-Course Assessment **MUST** be completed prior to attendance

- Elements**
- 1. Respond to an emergency situation**
    - 1.1 Recognise an emergency situation
    - 1.2 Identify, assess and manage immediate hazards to health and safety of self and others
    - 1.3 Assess the casualty and recognise the need for first aid response
    - 1.4 Assess the situation and seek assistance from emergency response services
  
  - 2. Apply appropriate first aid procedures**
    - 2.1 Perform cardiopulmonary resuscitation (CPR) in accordance with Australian Resuscitation Council (ARC) guidelines
    - 2.2 Provide first aid in accordance with established first aid principles
    - 2.3 Display respectful behaviour towards casualty
    - 2.4 Obtain consent from casualty where possible
    - 2.5 Use available resources and equipment to make the casualty as comfortable as possible
    - 2.6 Operate first aid equipment according to manufacturer's instructions
    - 2.7 Monitor the casualty's condition and respond in accordance with first aid principles
  
  - 3. Communicate details of the incident**
    - 3.1 Accurately convey incident details to emergency response services
    - 3.2 Report details of incident to workplace supervisor as appropriate
    - 3.3 Maintain confidentiality of records and information in line with statutory and/or organisational policies
  
  - 4. Evaluate the incident and own performance**
    - 4.1 Recognise the possible psychological impacts on self and other rescuers involved in critical incidents
    - 4.2 Participate in debriefing to address individual needs

**Delivery** Training delivery will focus on facilitation of adult learning by contextualizing learning programs to suite the individual learner needs, reasonable adjustment will be used to accommodate varying communication and learning styles.



**TRAINING YOU TO MAKE A DIFFERENCE**

# Course Information

Provide first aid

## Assessment

All assessment criteria must be met for a learners to be deemed as competent:

### Practical assessment:

- It is an assessment requirement that learners are able to get down on the floor and perform simulated CPR for an extended period of time
- participation in group and individual case scenarios
- demonstration on CPR in line with ARC guidelines
- demonstrate use of an AED
- demonstration first aid devices as detailed in this document

### Written assessment:

- **Pre-Course Assessment must be completed prior to attendance and results brought along to the face to face session**
- workbook or on-line assessment questions
- workbook or on-line quiz questions
- completion of a workplace incident form

## Cost Structure

### Price

Face to face session **\$155.00 per person**

### Inclusions

First aid for Life Text book

On being deemed competent in HLTAID003 Provide first aid, receipt of full course fees and verification of a valid USI, an Electronic Nationally Recognised Statement of Attainment will be issued.

## Terms and Conditions

### Student Manual

Please refer to the KMR Safety First Student Manual for details of all policies and procedure, including:

- Fees, refunds, transfers and cancellations
- Minimum numbers for group bookings
- Complains and appeals
- Recognition of Prior Learning (RPL)
- Privacy

## Contact KMR Safety First

### RTO

KMR Safety First Pty Ltd

### RTO Number

22 485

### Postal Address

PO Box 111 Hurstbridge, VIC 3099

### Phone

03 9718 1733

### Web

[www.safetyfirst.com.au](http://www.safetyfirst.com.au)

### Email

[safetyfirst@safetyfirst.com.au](mailto:safetyfirst@safetyfirst.com.au)



**TRAINING YOU TO MAKE A DIFFERENCE**